

Annual Governance Statement for the Governing Body of Kinsale Infant School

2022/2023

In accordance with the Government's requirement for all governing bodies, the 3 core strategic functions of Kinsale Infant School Governing Body are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the headteacher to account for the educational performance of the school and its pupils;**
3. **Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Body of Kinsale Infant School is made up as follows: -

- 1 Local Authority Governor
- 6 Co-opted Governors
- 1 Head Teacher Governor
- 1 Staff Governors
- 2 Parent Governor

Co-opted governors are appointed by the Governing Body and are people who, in the opinion of the governing body, have the skills required to contribute to the effective governance and success of the school.

The full Governing Body usually meets once each term, and we have two committees to consider different aspects of the school in detail. The Chairs of Committees meet regularly with the headteacher to ensure a shared vision of strategic development and clear communication and co-ordination. There is a full monitoring schedule that links directly to the School Improvement and Development Plan. Records of governor monitoring visits are reported at meetings and are available on Governor Hub.

The Governing Body has met regularly throughout the year, remotely through zoom, and has continued to fulfill its duties and responsibilities.

Finance, Premises and Personnel (FPP)

This committee oversees the financial performance of the school making sure its money is well spent. It also supports the school in ensuring the buildings

	<p>and grounds are maintained to a good level. The committee also monitors all school appointments and pay and salary progression.</p> <p>Curriculum (CC)</p> <p>This committee monitors the educational performance of the school and its pupils.</p> <p>A Panel of Governors are responsible for the Performance review of the Head Teacher with support from a suitably qualified person from the Local Authority.</p> <p>Panels of Governors will be set up if governors need to consider pupil discipline and staffing matters.</p> <p>A list of Governors is in Appendix A.</p>
<p>Attendance record of governors</p>	<p>Governors have good attendance at meetings. See Appendix B for details of individual governors' attendance at meetings.</p>
<p>The work that we have done on our committees and in the governing body</p>	<p>Full Governing Body</p> <p>This year the Governing body have</p> <ul style="list-style-type: none"> • Supported the school leadership to manage the impact of the Covid 19 pandemic, including monitoring the spending and effectiveness of Covid catch up provision. Governors are also responsible for ensuring the safety of the school environment and the well being and safety of the children and staff. • Reviewed the constitution and terms of reference of the governing body and committees. • Received detailed reports from the headteacher, SENCO, EYFS lead and senior teachers which enables the governing body to have a good understanding of the school. • The governing body supports the school leadership team to ensure the school continues to be 'good' and aspires to be outstanding. • The Governing Body monitors the implementation of the School Improvement and Development Plans, ensuring that the Budget can support the planned expenditure.

- The Governing Body have reviewed the following Policies to support the school in following best practice and meeting its legal obligations.
 - Safeguarding
 - Health and Safety
 - Pay
 - Performance Management
 - Charging Policy
 - Behaviour Policy
 - Finance Policy
 - Medical needs Policy

- The school has a Governor responsible for Safeguarding (Child Protection) who reports on safeguarding matters to the Governing body termly. There are also designated governors responsible for monitoring Pupil Premium, Sports Premium, SEND and Looked After Children who report to the governing body annually.

- The Governing Body has members with a range of skills that enables it to carry out the full range of duties and responsibilities.

Finance, Premises and Personnel (FPP)

- The FPP Committee has worked with the school leadership team to prioritise buildings improvements based on funds available.

- The FPP Committee has worked with the school finance officer and Norfolk Finance Services for Schools to ensure the school budget is set to support the School Improvement and Development Plan that ensures Kinsale Infant School is an excellent school for all our learners.

- The FPP Committee have worked with the headteacher to appoint and develop a strong and effective staff team.

- A caretaker has been appointed to maintain and improve the school premises. A rolling programme of redecoration continues and plans are being carried forward to improve the Year 1 outside area, create a sensory garden and improve the office spaces in school

- Premises improvements include the development of the Year 1 outside area, new climbing apparatus in the hall, a new room for small group activities and improved cloakrooms facilities.

	<p>Curriculum</p> <ul style="list-style-type: none"> • The Curriculum committee has monitored curriculum provision and standards through detailed reports on the progress and attainment of pupils in different cohorts throughout the year, including vulnerable groups. • The committee also monitors the well-being of staff and pupils. • Governors have been allocated with specific responsibility to review and monitor the impact of the interventions funded by the Pupil Premium Grant, Sports Premium Grant and Covid Catch up Premium Grant. • The Curriculum Committee has received regular reports from the School Council, the SENCO and a range of subject leaders. • Pupil attendance is monitored on a termly basis and reasons for persistent absence are understood. • The committee monitors the views of a range of stakeholders; pupils, parents, staff and the community through a review of questionnaires and data dashboard. <p>Minutes of Governing Body and Committee meetings are public documents, which are available from the school office.</p>
<p>Future plans for the governors</p>	<p>The governing body will work with the school leadership to implement the School Improvement and Development Plan and ensure success criteria are reviewed.</p>
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, via the school office. You can see the full list of governors and more information about what we do, on the Governors’ page of the school website.</p>